

Comstock Estates Homeowners Association  
Board of Directors Meeting – November 13, 2019

**Meeting Minutes**

Bob introduced the guests, Terry and Jane Mammel who are interested in helping with the board

1. Call to Order at 7:10 by Robert Handford, President. In attendance were Robert Handford, President; Jim Jackson, Secretary; Joan Robinson, Member-at-large; Sam Russo, Treasurer; Lori Wood, Mgr.; and Terry and Jane Mammel.
2. Reading & Approval of Minutes from last board meeting – October 9, 2019 – Jim Jackson
3. Reports from Officers and Committees:
  - a) Treasurers Report was presented by Sam Russo. Robert discussed that the accounts were being transferred to Bank of the West.
  - b) ACC Committee presented one exterior paint request and one request for new windows by Joan. Both have been approved.
  - c) A discussion regarding how Terry and Jane Mammel can help. They will be Chairing the with Special Projects Committee.
  - d) Communications Committee – Becky is working on obtaining permission to make changes on the Announcement page on the Comstock webpage and obtaining email addresses.
4. Unfinished Business:
  - a) Signs – Jim presented new informational signs for the entries to the subdivision. Jim will put together a budget proposal.
  - b) The board will review the HOA manager's contract next month.
5. New Business:

Robert discussed the need to fill the vacant board member-at-large position.

Jim made motion to adjourn and Joan 2<sup>nd</sup> the motion. Meeting adjourned at 9:31.